

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, February 12, 2013
Room C408 at 0930 hours

Members:

Diane Bradley	Gurbax Leelh
Lynn Carter (absent)	Julie Longo
Tim Charters	Ian McBain (absent)
Raymond Chow (absent)	Clayton Munro
Patricia Cia	Brad O'Hara
Barry Coulson	Dawn Palmer (absent)
Roy Daykin, Chair	Ajay Patel
Julia Denholm (absent)	Gunkirat Randhawa
Charlotte French	Pierre-André Santin
Margaret Heldman	Tomo Tanaka
Ian Humphreys	Daniel Thorpe (absent)
Darrell Kean	Wendy Watson
Gerda Krause	Gayleen Wren

Guests:

Korena Jang, Manager, Board and Executive Operations
Leah Klein, Human Resources Consultant
Pauline To, Manager, Accounting, Business and Technology, Continuing Studies

Recorder:

Diana Falcon, Executive Assistant to the Board of Governors

R. Daykin welcomed new Council Members Tim Charters, Chair, Counselling Department and Gunkirat Randhawa, Representative, Langara Students' Union. He also welcomed Leah Klein, Human Resources Consultant attending on behalf of D. Palmer, and Pauline To, Manager, Accounting, Business, and Technology in Continuing Studies attending on behalf of D. Thorpe.

1. REVIEW OF AGENDA

The agenda was approved with the following additions:

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| • Item 4 e) Lunar New Year Celebration | A. Patel |
| • Item 4 f) Awards Ceremony | C. French |
| • Item 4 g) Update on Innovation Fund | B. O'Hara |
| • Item 4 h) Employee Wellness Fair – Update | L. Klein |

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held January 8, 2013

The Minutes of the Meeting held on January 8, 2013 were accepted.

b) Banner Next Generation Project Update

C. French provided an update on the Banner Next Generation Project noting that the new waitlist system is being tested. The system should be implemented for the summer semester and will be accessible on the portal. She highlighted the waitlist and corresponding seat allocation system for those new to Langara Council and noted that information sessions with department chairs and faculty have occurred and open sessions with faculty are scheduled the week of February 18.

C. French also advised that the electronic transcript exchange program is being tested and adjustments are being made with BCcampus. The process with SFU should be finished in a few weeks and will begin with Douglas College in a few months.

3. FOR APPROVAL

a) Revised Policy D1001 – Long Service Awards

L. Klein highlighted revised Policy D1001 – Long Service Awards attached to the agenda noting that the revision recognizes all personal leaves of absence as service. The Policy was approved and will be posted to the website.

4. FOR INFORMATION

a) 2011/12 Institutional Accountability Plan and Report

R. Daykin highlighted the letter received from the Ministry (attached to the agenda) which acknowledged receipt of the College's Institutional Accountability Plan and Report, submitted in July 2012. He noted that the Accountability Plan has been posted on the website.

b) Ministry – Regional Executive Directors

R. Daykin highlighted changes to the Post-Secondary sector of the Ministry with the creation of four regional geographic divisions. He noted that Langara College has been assigned to the Lower Mainland Branch with Tony Loughran as its Executive Director.

c) Greater Vancouver Regional Science Fair

B. O'Hara advised that Langara College has been selected to host the 2013 Greater Vancouver Regional Science Fair. G. Krause noted that the fair will be held in the afternoon and evening on March 1, 2013 and 200+ high school students, their parents, and approximately 100 judges are expected to attend. She noted that the event will provide an opportunity to promote Langara and that a Committee meeting has been scheduled to finalize the details.

d) 2013-14 Budget Update

B. Coulson provided an update on the 2013-14 Budget noting that a draft is being finalized and that a list of addition to support revenue generation activities is being reviewed to see if they can be accommodated. A final draft of the budget will be presented at the next Langara Council meeting for review and recommendation to the President, and then the finalized budget will be presented to the Board of Governors at its March meeting.

e) Lunar New Year Celebration

A. Patel announced that in collaboration with the Langara Students' Union, the International Education Department will host Lunar New Year Celebrations on February 13, 2013, in the Main Foyer of Building A from 11:00 am – 1:00 pm. The Lion dance will begin at 12:20 p.m. with the ceremonial awakening of the Lion.

f) Scholarship Awards Ceremony – Celebration of Excellence

C. French advised that the Scholarship Awards Ceremony has a new name and will be called Celebration of Excellence. The event is an opportunity for students to connect with donors and the college community and will be held in the Library on March 25, 2013.

g) Innovation Fund - Update

B. O'Hara provided an update on the Innovation Fund process noting that nine applications have been received. The Committee reviewed the applications and are in the process of seeking additional information from successful applicants. The Committee will then make a recommendation to the President followed by a final announcement to the college community.

h) Employee Wellness Fair – Update

L. Klein advised that as part of the Human Resources Workforce Strategy, the first annual Employee Wellness Fair was held on February 5, 2013, and was well attended. The fair was held to promote external and internal healthy lifestyle resources that are available to all Langara employees, and to launch and support Langara's partnership with WellnessFits. WellnessFits will provide online tools for employees including interactive confidential web applications so employees can manage their own health progress.

Other

1) R. Daykin highlighted the following:

- BC Colleges Presidents meeting he attended where discussion was held regarding post-secondary preparation and advocacy for the Provincial budget as it relates to upcoming elections.
- Presentation at BC Colleges Presidents meeting on the province's initiative to provide free online, open text books and how it will impact the post-secondary sector. He encouraged participation at a forum being held at Kwantlen Polytechnic on February 26, 2013 which will provide an opportunity to learn more about the open textbook program.
- Presidential Search and Recommendation Committee (PSRC) met on February 5, 2013 to review a list of Executive Search Firms. A meeting has been set for early March to interview the Search Firms selected by the PSRC. Also, the PSRC website is now live and located on the Langara homepage under "About Langara". Information on the website will be updated as it becomes available.

2) B. O'Hara advised that Search Committees have been developed and an Executive Search Firm has been identified to assist in searches for a Dean, Social Sciences & Management and a Dean of Student Services.

- 3) In response to a member's query, B. O'Hara provided an update on Educational Leave applications. He advised that nine applications have been received and reviewed by the Educational Leave Committee. The Committee will submit a recommendation to the President today and an announcement will be made to the college community once the successful applicants have been notified.

There being no further business the meeting was adjourned at 1015 hours.